

Position Description

Job Title:	Teacher (Key Mentor)
Levels:	Primary: Foundation – Grade 1
Time Fraction:	Full Time (an 8 or 9 day fortnight is also available by negotiation)
Commencing:	27 January, 2017 (for a 12 month leave of absence replacement)
Reports to:	Leader of Teaching & Learning (Victorian Curriculum)
Salary Range:	Up to \$70,000 (according to demonstrated skills and experience)

School Profile

Koonwarra Village School is located in the town of Koonwarra, South Gippsland which is home to approximately 800 residents. Surrounded by dairy farms, the town is nestled between the rolling hills of the Strzelecki Ranges, the ancient Bunurong Coast and the World Heritage Area of Wilson's Promontory. The village itself has a strong tradition of sustainability through its promotion of organic food and cafes, choosing to be plastic bag free and earning the title of Australia's first Waste Wise Village.

The school is housed in the original buildings of the Koonwarra Primary School that was closed in 1993. It attracts families throughout the region and services the closely located towns of Leongatha, Korumburra, Inverloch, Venus Bay, Tarwin Lower, Fish Creek, Foster, and Meeniyan. The school currently has an enrolment of 46, and intends to stay small with a future maximum of 70 students, in order to preserve the informal, family-like atmosphere.

As a gesture of respect and equality, everyone at Koonwarra Village School is addressed by their first name, there is no school uniform or adult-only spaces and children are given many opportunities to make decisions about things that affect their day. The administrative coordination of the school is undertaken by the School Coordinator under the guidance of the School's Board of Directors who ensures that the application of the school's philosophy is consistent and effective.

The KVS Philosophy and Guiding Principles outline the broader framework in which teaching and learning occurs (available at www.koonwarravillageschool.org).

Key Mentor Role

The purpose of this Key Mentor role is to oversee the academic development of students in Foundation – Grade 1 at Koonwarra Village School by providing learning opportunities across all Victorian Curriculum learning areas. This may be achieved through scheduled teaching presentations (for several students or the whole group) and through spontaneous, un-planned opportunities using a range of teaching strategies that are responsive to the individual needs and learning styles of each student. Key Mentors are expected to be able to work independently and creatively within the bounds of the School's Guiding Principles, actively contribute to creating an effective school culture and be a positive role-model within the school community. Key Mentors are regularly supported by a teaching assistant with the exact number of days being determined by both program requirements and number of enrolments.

Key Mentor Responsibilities:

- Establish Learning Intentions and Success Criteria, consistent with Koonwarra Village School Guiding Principles, for all lessons.
- Monitor, assess and evaluate student learning in context with the Koonwarra Village School Guiding Principles, the Victorian Curriculum and Village Schools Curriculum (whichever is appropriate).
- Plan and implement a coordinated timetable of teaching programs to support student learning.
- Maintain records of student progress including photographic evidence, diarised observations and annotated work samples.
- Undertake reporting to families consistent with Koonwarra Village School reporting policy.
- Support student personal growth and development in accordance with the principles and values outlined in the Koonwarra Village School Guiding Principles.
- Conduct themselves in a way that is consistent with the expectations that are held for students and in-line with the School's Philosophy and Guiding Principles.
- Participate fully in all aspects of Koonwarra Village School, including social functions, camps, staff meetings and planning days.
- Commit to ongoing personal and professional development that enhances the effectiveness of the Koonwarra Village School Philosophy and Guiding Principles.
- Liaise with the School Coordinator to develop special programs including Out and About itineraries and other specialist functions.

Selection Criteria

The following selection criteria will be used to determine which applicants will progress to interview. Please address all criteria in your application with no more than one page per item and use examples wherever appropriate.

The successful applicant will have:

1. Registration with the Victorian Institute of Teaching and the ability to work in an alternative school setting.
2. A comprehensive understanding of Victorian Curriculum across all primary year levels.
3. A clear personal teaching philosophy that matches with the Philosophy and Guiding Principles of Koonwarra Village School.
4. Diverse life experiences and / or interests that will contribute to and extend the breadth of skills in the Koonwarra Village School community.
5. A passion for learning in their own life and well developed executive skills.

Email applications for this position to: admin@koonwarravillageschool.org

by Tuesday November8, 2016.

If you are interested in working at Koonwarra Village School but the timing isn't right at the moment, please register your interest and we will contact you as positions become available in the future. If you would like to meet with the School Coordinator or visit the school prior to submitting an application, please phone or email to arrange a mutually convenient time.